

## Complete Disposition Tracking for your Decommissioned IT Assets

In order to ensure proper tracking and disposition of customer assets, the following product categories will have a comprehensive data capture service applied. At a minimum this includes the make, model, serial number, and asset tag. This data will be made available to customers based on the terms of their processing agreement.

Desktop, Laptop and Tablet Computers

Servers

Storage Array Controllers and Disk Enclosures

Network/Telecom Switches and Routers

Server and Network Chassis

Printers

Hard Drives

Smart Phones

Tape Library

Tablet

General peripherals, monitors, power devices and other non data processing electronics will be recycled responsibly but are not subject to comprehensive data capture or included on reporting



Media Destruction or Data Sanitization will be performed on all non-volatile storage media in accordance with NIST 800-88 unless otherwise specified by the customer in the contract. Some examples include the following items:

Hard Drives

SSDs

Tape Media

Smart phones / Tablets

Network devices

Loose storage media (thumb drives, CDs, floppy disks, etc.)